Weekend Scenarios

# Introduction

Contracts that begin/end or occur on Saturday/Sunday days require they be entered into an ePAF as identified in the scenarios below, in addition, the salary calculator will require you use a specific end date for each scenario.

# Salary Calculator Rules for Ongoing Courses

1. Courses **beginning** on a Saturday/Sunday use **Monday** as the **Starting Date** in Salary Calculator.
2. Courses **ending** on a Saturday/Sunday use **Friday** as the **Ending Date** in Salary Calculator.

# Weekend Scenarios

For courses occurring only on Saturdays and Sundays see pages 2-4.

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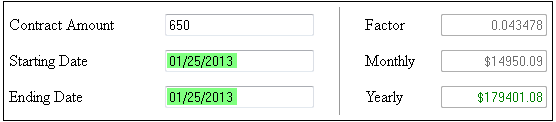
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# Scenario 1: Saturday (01/26/13) and Sunday (01/27/13) class (2 Days)

**Enter agreement info for new semester**

|  |  |  |
| --- | --- | --- |
| **Enter Changes** | **Current Value** | **New Value**  **Jobs Effective Date** on the Friday before; **Personnel Date** on the 1st day of work |
| Jobs Effective Date: | 12/31/2012 | 01/25/2013 |
| Personnel Date: | 12/31/2012 | 01/26/2013 |
| Job Status: Required | Terminated | Active |
| Job Change Reason: Required | JBEND | RHIRE |
| Appointment Percent: Required | 20 | 6.67 |
| Timesheet Orgn: | AGC |  |
| Annual Salary: Required | 5850 | 179401.08 |
| Hours per Pay: Required | 34.67 | 11.56 |
| Supervisor ID: Required |  | 100016198 |



Based on $650 salary, calculate **Annual Salary** by entering the Friday date before the class begins as both the **Starting Date** and **Ending Date**.

**Job End Dates**

|  |  |  |
| --- | --- | --- |
| **Enter Changes** | **Current Value** | **New Value**  **Jobs Effective Date** and **Job End Date** on the last day of work |
| Jobs Effective Date: | 12/31/2012 | 01/27/2013 |
| Job End Date: | 01/27/2013 | 01/27/2013 |
| Job Status: Required | Terminated | Terminated |
| Job Change Reason: Required | JBEND | JBEND |

**Default Earnings**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **New** | | | | | | |
| **Effective Date** | **Earnings** | **Hours or Units Per Pay** | **Deemed Hours** | **Special Rate** | **Shift** | **End Date** |
| Jan 25, 2013 | 012, Temporary Base Pay | 11.56 |  |  | 1 | Jan 28, 2013 |

Needs to match **Jobs Effective Start Date**

One day after **Job End Date**

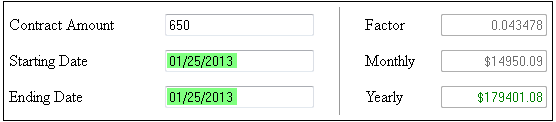
**Labor Distribution**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Effective Date: 01/25/2013** | | | | | | | | | | | |
| **COA** | **Index** | **Fund** | **Organization** | **Account** | **Program** | **Activity** | **Location** | **Project** | **Cost** | **Percent** | **Encumbrance Override End Date** |
| U | 008002 | 7U0006 | 008C | 2007 | P101 | GNACTV |  |  |  | 100.00 |  |

# Scenario 2: Saturday (01/26/13) Class (1 day)

**Enter agreement info for new semester**

|  |  |  |
| --- | --- | --- |
| **Enter Changes** | **Current Value** | **New Value**  **Jobs Effective Date** on the Friday before; **Personnel Date** on the 1st day of work |
| Jobs Effective Date: | 12/31/2012 | 01/25/2013 |
| Personnel Date: | 12/31/2012 | 01/26/2013 |
| Job Status: Required | Terminated | Active |
| Job Change Reason: Required | JBEND | RHIRE |
| Appointment Percent: Required | 20 | 6.67 |
| Timesheet Orgn: | AGC |  |
| Annual Salary: Required | 5850 | 179401.08 |
| Hours per Pay: Required | 34.67 | 11.56 |
| Supervisor ID: Required |  | 100016198 |



Based on $650 salary, calculate **Annual Salary** by entering the Friday date before the class begins as both the **Starting Date** and **Ending Date**.

**Job End Dates**

|  |  |  |
| --- | --- | --- |
| **Enter Changes** | **Current Value** | **New Value**  **Jobs Effective Date** and **Job End Date** on the last day of work |
| Jobs Effective Date: | 12/31/2012 | 01/26/2013 |
| Job End Date: | 01/27/2013 | 01/26/2013 |
| Job Status: Required | Terminated | Terminated |
| Job Change Reason: Required | JBEND | JBEND |

**Default Earnings**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **New** | | | | | | |
| **Effective Date** | **Earnings** | **Hours or Units Per Pay** | **Deemed Hours** | **Special Rate** | **Shift** | **End Date** |
| Jan 25, 2013 | 012, Temporary Base Pay | 11.56 |  |  | 1 | Jan 27, 2013 |

Needs to match **Jobs Effective Start Date**

One day after **Job End Date**

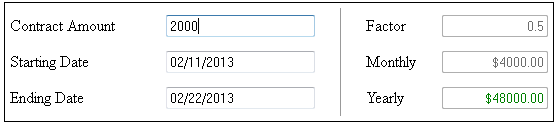
**Labor Distribution**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Effective Date: 01/25/2013** | | | | | | | | | | | |
| **COA** | **Index** | **Fund** | **Organization** | **Account** | **Program** | **Activity** | **Location** | **Project** | **Cost** | **Percent** | **Encumbrance Override End Date** |
| U | 008002 | 7U0006 | 008C | 2007 | P101 | GNACTV |  |  |  | 100.00 |  |

# Scenario 3: Saturday (02/9/13) to Saturday (02/23/13) class (3 Days)

**Enter agreement info for new semester**

|  |  |  |
| --- | --- | --- |
| **Enter Changes** | **Current Value** | **New Value**  **Jobs Effective Date** and **Personnel Date** should be the 1st day of work |
| Jobs Effective Date: | 12/31/2012 | 02/09/2013 |
| Personnel Date: | 12/31/2012 | 02/09/2013 |
| Job Status: Required | Terminated | Active |
| Job Change Reason: Required | JBEND | RHIRE |
| Appointment Percent: Required | 20 | 20 |
| Timesheet Orgn: | AGC |  |
| Annual Salary: Required | 5850 | 48000.00 |
| Hours per Pay: Required | 34.67 | 34.67 |
| Supervisor ID: Required |  | 100016198 |



Based on $2000 salary, calculate **Annual Salary** by entering the **Starting Date** of the first Monday **AFTER** class begins and the **Jobs Effective End Date** in the **Ending Date**.

**Job End Dates**

|  |  |  |
| --- | --- | --- |
| **Enter Changes** | **Current Value** | **New Value**  **Jobs Effective Date** and **Job End Date** should be the last day of work |
| Jobs Effective Date: | 12/31/2012 | 02/23/2013 |
| Job End Date: | 01/27/2013 | 02/23/2013 |
| Job Status: Required | Terminated | Terminated |
| Job Change Reason: Required | JBEND | JBEND |

**Default Earnings**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **New** | | | | | | |
| **Effective Date** | **Earnings** | **Hours or Units Per Pay** | **Deemed Hours** | **Special Rate** | **Shift** | **End Date** |
| Feb. 09, 2013 | 012, Temporary Base Pay | 34.67 |  |  | 1 | Feb 24, 2013 |

Needs to match **Jobs Effective Start Date**

One day after **Job End Date**

**Labor Distribution**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Effective Date: 02/09/2013** | | | | | | | | | | | |
| **COA** | **Index** | **Fund** | **Organization** | **Account** | **Program** | **Activity** | **Location** | **Project** | **Cost** | **Percent** | **Encumbrance Override End Date** |
| U | 008002 | 7U0006 | 008C | 2007 | P101 | GNACTV |  |  |  | 100.00 |  |